VOLUNTEER OPPORTUNITY: SERGEANT PRESTON YUKON KING NEW YEAR'S DAY RUN - MUSKEGON - JANUARY 1, 2022

All,
Another Volunteer opportunity in the Muskegon Area. Get your feet wet with 800MHz radio. Contact Jim (NA8DX) if interested!!!

KE8IKT
Rick J. Fyan

From: Jim Norton
Sent: Friday, December 10, 2021 5:23 PM
To: Jim Norton
Subject: VOLUNTEER OPPORTUNITY: Sergeant Preston Yukon King New Year's Day Run - Muskegon - January 1, 2022

VOLUNTEER OPPORTUNITY: Sergeant Preston Yukon King New Year's Day Run - Muskegon - January 1, 2022

For KE8IKT: Please forward to the MAARC group.

For ALL:

1. **For this upcoming New Year's Day Run, we will use the new Muskegon County, 800 MHz radio communications system. A portable radio already approved and programmed for this event will be issued to you and retrieved from you at staging. Just-in-time user training (estimate 2 minutes) on how to use the portable radio will also take place at staging.**
2. **You do NOT need an Amateur Radio license or be a member of MCECS to participate in this event.**
3. **For most locations, you do not need to get out of the comfort of your own vehicle.**
4. **For individuals working on their AUXCOMM Position Task Book, you can receive credit for participating.**
5. **ACTION:**

   A. **Please let Jim Norton (NA8DX) know via telephone or e-Mail, by December 20, if you plan to participate.**
   B. **If you have a route location preference, please indicate that too.**
   C. **Please advise T-Shirt size (by December 20) as run organizers are providing an event shirt (no cost to you.)**
   D. **Staging at Snug Harbor, 1015 AM.**

Again, Amateur Radio is not the primary or secondary communications tool for the event this year. A portable radio on the new 800 MHz system will be issued to you for this event.

Let's have fun while we serve our community.

Thank you for the help.

Respectfully,

Jim

James Norton

   PEM, COML, COMT, AUXCOMM, 800 MHz Radio Trainer, MI-CIMS Trainer

   Muskegon County Emergency Services

   e-Mail: kg2qb@hotmail.com, Cell Phone: 202-765-8923

Following: ICS-201 Incident Briefing

INCIDENT BRIEFING (ICS 201)

1. Incident Name: Sergeant Preston Run	2. Incident Number: 48th Annual 1-1-2022	3. Date/Time Initiated: Date: 12/10/2021 Time: 1430

4. Map/Sketch (include sketch, showing the total area of operations, the incident site/area, impacted and threatened areas, overflight results, trajectories, impacted shorelines, or other graphics depicting situational status and resource assignment)**:**
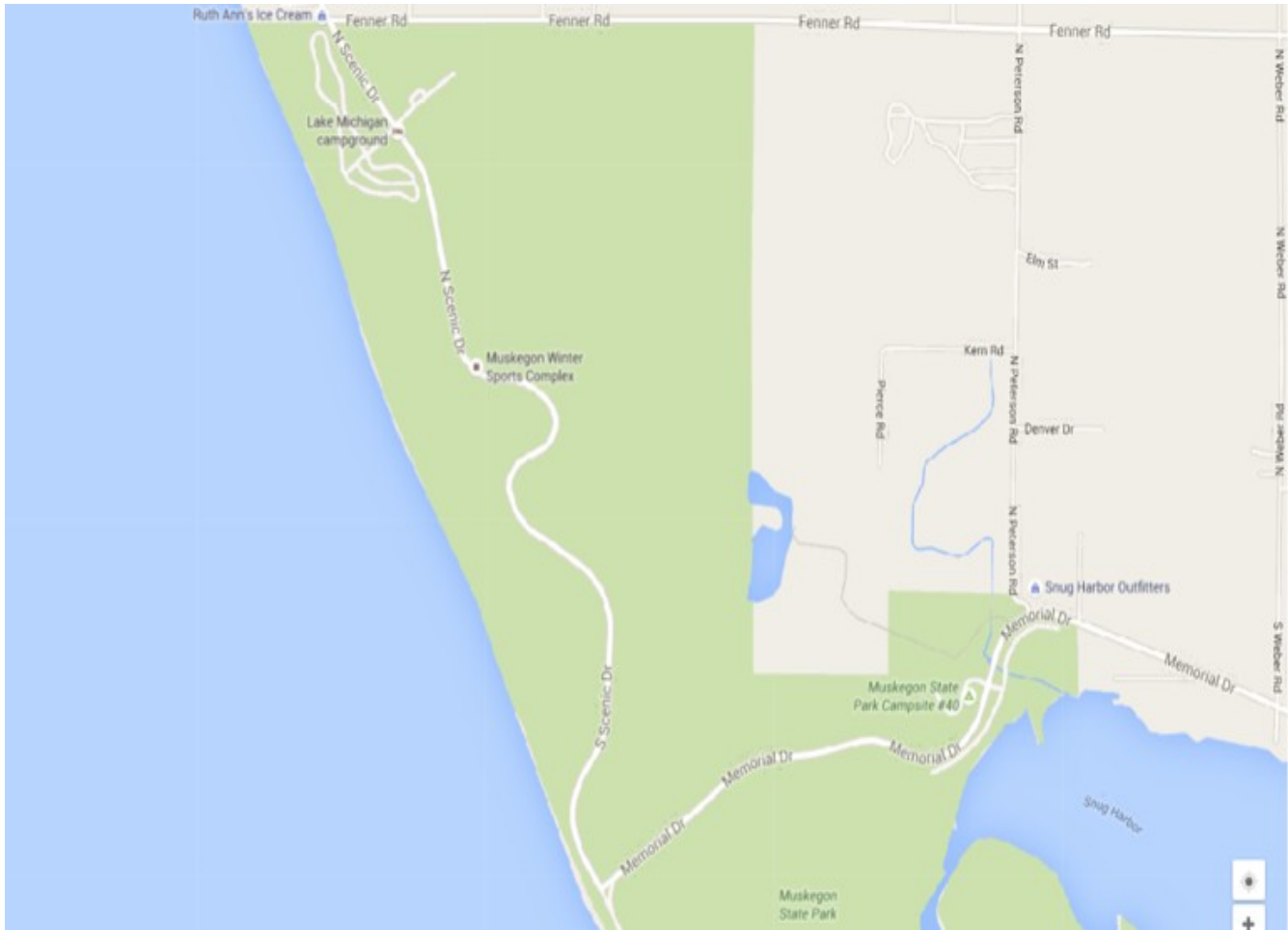
5. Situation Summary and Health and Safety Briefing (for briefings or transfer of command)**:** Recognize potential incident Health and Safety Hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards.

The annual (48th year) Muskegon area Sergeant Preston Yukon King New Year's Day Run is a public event that draws hundreds of participants and scattered spectators. Organized run staging is at the Muskegon State Park, Winter Sports Complex, with separate category runs using open public roads in the general vicinity of Muskegon State Park.

Volunteer personnel are participating in route public safety monitoring and direct communications liaison to event officials and first responders. Inclement weather exposes participants and spectators to the risk of hyperthermia or injury from falls. As public roadways remain open to traffic, there is potential danger from vehicle accidents.

PPE safety equipment: High visibility vest, appropriate clothing, water, portable radio (issued at event), First Aid kit.

6. Prepared by: Name: James Norton   Position/Title:COML   Signature: _____
ICS 201, Page 1   Date/Time: 12/10/2021 2:30 PM

INCIDENT BRIEFING (ICS 201)

1. Incident Name: Sergeant Preston Run	2. Incident Number: 48th Annual	3. Date/Time Initiated: Date: 12/10/2021 Time: 1430

7. Current and Planned Objectives:

1. Maintain direct liaison with Run Liaison-Director, Muskegon County Central Dispatch, Muskegon State Park.
2. Use Muskegon County, 800 MHz radio communications system. 800 MHz portable radio issued to COMM volunteers.
3. Familiarize with Mobile Command Vehicle (MCV).
4. Provide Net Control Station (NCS) on-the-job training.
5. Use Incident Command System (ICS) methodology, as appropriate.
6. Sign-off event data in AUXCOMM Position Task Book (as applicable).
7. Non Amateur Radio Operators are welcome to participate.

8. Current and Planned Actions, Strategies, and Tactics:

Time:	Actions:
0815	COML deploys MCV @ Winter Sports Complex - adjacent time keeper station. Systems checks.
1015	COMM volunteers staging @ Snug Harbor on Memorial Drive.
HHMM	Run update information, safety briefing, final route assignments / map, issue and train on portable radio equipment, Network Control Station at MCV activiates radio network.
1045	COMM volunteers on-scene @ route assignments. Check-in with NCS and validate status.
1055	Run director confirms go / no-go status.
1100	1st run begins. Other runs follow in logical organized manner.
1300	o/a, last run ends. Award ceremony @ Winter Sports Complex.
1310	COMM volunteers return radios @ Snug Harbor on Memorial Drive. Debrief as appropriate.
1530	MCV secured quarters.
1700	COML returns portable cache radios to Michigan State Police.
HHMM	
HHMM	NOTES:
HHMM	1. Network Control station (NCS) will operate during the event from the MCV as a directed net.
HHMM	2. MCV will maintain direct radio contact with 61F911 central dispatch and LAW via 800 MHz system.
HHMM	3. Communications Plan - two tactical radio networks for this event:
HHMM	A. Primary – 800 MHz system. Zone "G", EVENT01.
HHMM	B. Secondary (Back-Up Only) – 800 MHz system. Zone "G", EVENT02.
HHMM	4. Cache radios are available @ staging for COMM volunteers.
HHMM	5. Spare high visibility safety vests are available @ staging.
HHMM	6. Most route assignments facilitate observation and reporting from personal vehicle.
HHMM	7. POC: James Norton, NA8DX, Cell: 202-765-8923, e-Mail: kg2qb@hotmail.com
HHMM	8. Posted resource assignments are based on minimal staffing. Expand check-points within route.

6. Prepared by: Name: _____   Position/Title: _____   Signature: _____

1. Incident Name:	2. Incident Number:	3. Date/Time Initiated:
Sergeant Preston Run	48th Annual	Date: 12/10/2021 Time: 1430

7. Current and Planned Objectives:

ICS 201, Page 2	Date/Time: 12/10/2021 2:30 PM

INCIDENT BRIEFING (ICS 201)

1. Incident Name: Sergeant Preston Run	2. Incident Number: 46th Annual 1-1-2019	3. Date/Time Initiated: Date: 12/8/2018 Time: 2100

9. Current Organization (fill in additional organization as appropriate):

Incident Commander
RUN DIRECTOR

Liaison Officer
Flip Richards (Organizer)

Safety Officer
Jim Wolffis (Volunteers)

Public Information Officer
James Duram (Volunteers)

Operations Section Chief

Planning Section Chief

Logistics Section Chief
COMU Jim Norton

Finance/Admin Section Chief

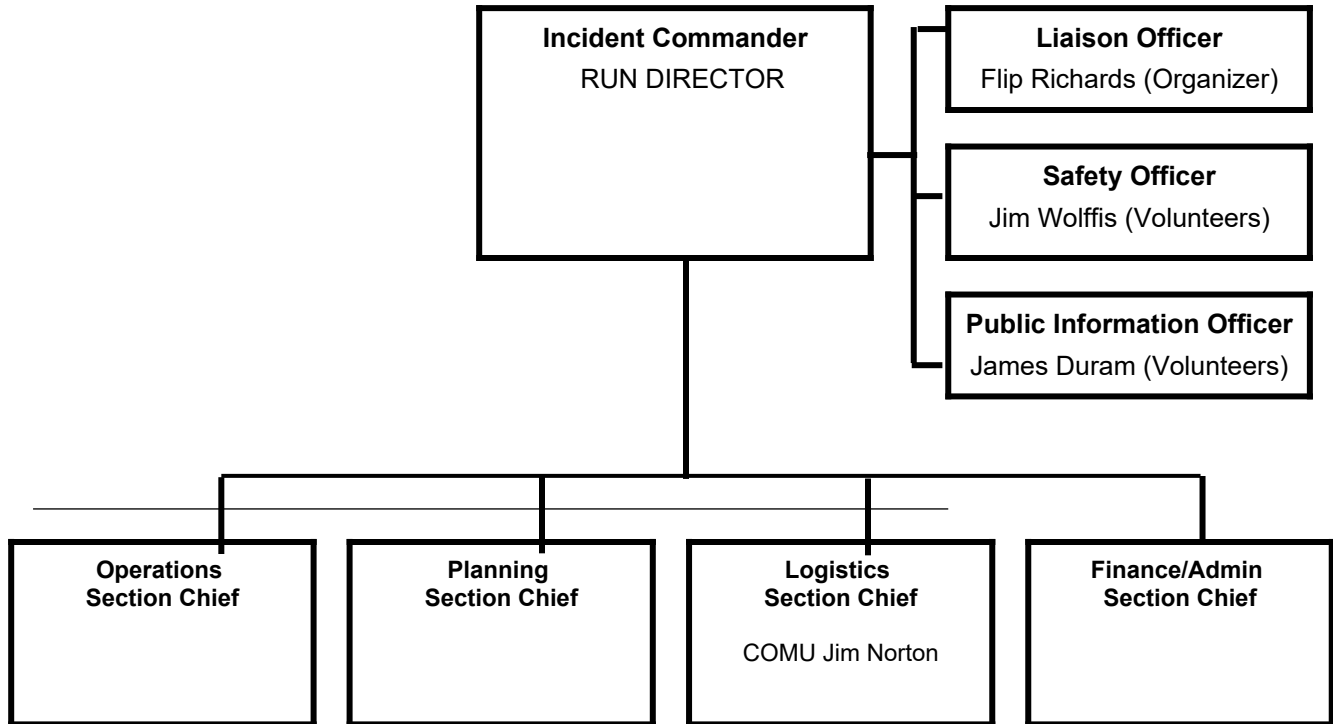| 6. Prepared by: Name:	Position/Title:	Signature: _____
ICS 201, Page 3	Date/Time: 12/10/2021 2:30 PM	

INCIDENT BRIEFING (ICS 201)

1. Incident Name: Sergeant Preston Run	2. Incident Number: 48th Annual 1-1-2022	3. Date/Time Initiated: Date: 12/10/2021 Time: 1430

10. Resource Summary:

Resource	Resource Identifier	Date/Time Ordered	ETA	Arrived	Notes (location/assignment/status)
Muskegon County Emergency Services Mobile Command Vehicle	Unit 6100	11/26/2021 1618	0830	☐	COML to retrieve/return MCV @ quarters. Stage at Winter Sports Complex. MCV to serve as route volunteers NCS and liaison unit.
Communications Unit Leader (COML) / COMM Volunteers POC	NA8DX Jim	10/27/2021 1120	0730	☐	In-service MCV deployment. Coordinate COMM volunteers. Liaison to event authorities, 61F911 dispatch, first responders.
COMM - Network Control Station (NCS)			0930	☐	NCS coordinates briefing and assignments at COMM staging. Net Conroller.
COMM - Route			1015	☐	Winter Sports Complex @ Scenic Drive
COMM - Route			1015	☐	Blockhouse @ Scenic Drive
COMM - Route			1015	☐	Scenic Drive @ Memorial Drive
COMM - Route			1015	☐	Snug Harbor @ Memorial Drive
COMM - Route			1015	☐	Memorial Drive @ Peterson Road / Music Audio System
COMM - Route			1015	☐	Peterson Road @ Denver Drive / AID Station
COMM - Route			1015	☐	Peterson Road @ Fenner Road
COMM - Route			1015	☐	Fenner Road @ (mid-point) Fenner Road
COMM - Route			1015	☐	Fenner Road @ Scenic Drive
COMM - Route			1015	☐	SAG / Rover / Safety Officer (COMM) & Route
Run Liaison			1015	☐	Run Liaison

6. Prepared by: Name: Position/Title: COML   Signature: _____
ICS 201, Page 4	Date/Time: 12/10/2021 2:30 PM

ICS 201
Incident Briefing

Purpose. The Incident Briefing (ICS 201) provides the Incident Commander (and the Command and General Staffs) with basic information regarding the incident situation and the resources allocated to the incident. In addition to a briefing document, the ICS 201 also serves as an initial action worksheet. It serves as a permanent record of the initial response to the incident.

Preparation. The briefing form is prepared by the Incident Commander for presentation to the incoming Incident Commander along with a more detailed oral briefing.

Distribution. Ideally, the ICS 201 is duplicated and distributed before the initial briefing of the Command and General Staffs or other responders as appropriate. The "Map/Sketch" and "Current and Planned Actions, Strategies, and Tactics" sections (pages 1–2) of the briefing form are given to the Situation Unit, while the "Current Organization" and "Resource Summary" sections (pages 3–4) are given to the Resources Unit.

Notes:
- The ICS 201 can serve as part of the initial Incident Action Plan (IAP).
- If additional pages are needed for any form page, use a blank ICS 201 and repaginate as needed.

Block Number	Block Title	Instructions
1	**Incident Name**	Enter the name assigned to the incident.
2	**Incident Number**	Enter the number assigned to the incident.
3	**Date/Time Initiated** • Date, Time	Enter date initiated (month/day/year) and time initiated (using the 24-hour clock).
4	**Map/Sketch** (include sketch, showing the total area of operations, the incident site/area, impacted and threatened areas, overflight results, trajectories, impacted shorelines, or other graphics depicting situational status and resource assignment)	Show perimeter and other graphics depicting situational status, resource assignments, incident facilities, and other special information on a map/sketch or with attached maps. Utilize commonly accepted ICS map symbology. If specific geospatial reference points are needed about the incident's location or area outside the ICS organization at the incident, that information should be submitted on the Incident Status Summary (ICS 209). North should be at the top of page unless noted otherwise.
5	**Situation Summary and Health and Safety Briefing (**for briefings or transfer of command): Recognize potential incident Health and Safety Hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards.	Self-explanatory.
6	**Prepared by** • Name • Position/Title • Signature • Date/Time	Enter the name, ICS position/title, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).
7	**Current and Planned Objectives**	Enter the objectives used on the incident and note any specific problem areas.

Block Number	Block Title	Instructions
8	**Current and Planned Actions, Strategies, and Tactics** • Time • Actions	Enter the current and planned actions, strategies, and tactics and time they may or did occur to attain the objectives. If additional pages are needed, use a blank sheet or another ICS 201 (Page 2), and adjust page numbers accordingly.
9	**Current Organization** (fill in additional organization as appropriate) • Incident Commander(s) • Liaison Officer • Safety Officer • Public Information Officer • Planning Section Chief • Operations Section Chief • Finance/Administration Section Chief • Logistics Section Chief	• Enter on the organization chart the names of the individuals assigned to each position. • Modify the chart as necessary, and add any lines/spaces needed for Command Staff Assistants, Agency Representatives, and the organization of each of the General Staff Sections. • If Unified Command is being used, split the Incident Commander box. • Indicate agency for each of the Incident Commanders listed if Unified Command is being used.
10	**Resource Summary**	Enter the following information about the resources allocated to the incident. If additional pages are needed, use a blank sheet or another ICS 201 (Page 4), and adjust page numbers accordingly.
	• Resource	Enter the number and appropriate category, kind, or type of resource ordered.
	• Resource Identifier	Enter the relevant agency designator and/or resource designator (if any).
	• Date/Time Ordered	Enter the date (month/day/year) and time (24-hour clock) the resource was ordered.
	• ETA	Enter the estimated time of arrival (ETA) to the incident (use 24-hour clock).
	• Arrived	Enter an "X" or a checkmark upon arrival to the incident.
	• Notes (location/ assignment/status)	Enter notes such as the assigned location of the resource and/or the actual assignment and status.